



City of Lompoc

INVITATION TO BID NO. 2633

Mini-Digger Derrick

Dated: 08/29/2011

The City of Lompoc is currently soliciting bids for a **Mini-Digger Derrick**. Bids must be received by **2:00 pm, 09/08/2011**.

BIDS MUST BE DELIVERED TO: City of Lompoc Purchasing Division 1300 West Laurel Ave. Lompoc, CA 93436. Bids delivered to any other City location may not reach the Purchasing Office on time.

In order to be sure that you are listed as an "Registered Bidder" and advised of any changes please complete and fax to this office the "Registered Bidder Information Sheet" today before you prepare and send your bid. Not returning the Registered Bidder Information Sheet may be a reason for disqualification.

It is your responsibility to see that any bid submitted has sufficient time to be received by the Purchasing Office before the opening time. **Late bids will be returned unopened.** The receiving time in the Purchasing Office will be the governing time for acceptability of bid. Bids will not be accepted by telephone or facsimile machine. All bid/proposals must bear original wet signatures.

Maria Villarreal
Buyer

2011 Mini Digger Derrick with Equipment Trailer

Specification No. 11-005

SCOPE AND INTRODUCTION:

The following minimum specifications are intended to describe **one (1) Mini Digger Derrick with Equipment Transport Trailer to be used by the City of Lompoc, Electric Division, ready for service.** The unit proposed shall be a new unused current production year model and will have all standard equipment shown in the manufacturer's printed literature unless a specific and installed option makes the standard equipment unnecessary. The unit as proposed and built will conform to all applicable state, federal and local regulations in effect at the time of delivery. **If any of the equipment proposed varies from the specifications, such variation(s) must be listed in writing and attached as part of the proposal. If variation(s) list is not complete or if the information furnished does not substantiate that the proposal requirements are met, this will be cause for proposal rejection.** The City of Lompoc reserves the right to waive minor variations(s) if in the opinion of the Purchasing and Materials Manager the basic unit meets the general intent of these specifications. The unit shall be delivered to the City of Lompoc complete and ready for service. Each bidder shall show all warranties and optional warranties; and any cost associated with servicing said warranties. Coverage shall be shown for the complete mini digger derrick unit; equipment trailer; and installed equipment and accessories.

GENERAL REQUIREMENTS:

- 1.0 The mini digger derrick and equipment trailer shall be manufactured by a company with a registered quality standard.
- 1.1 Manufacturing, materials, and design practices. It is intended that the manufacturer in the selection of components will use material and design practices that are the best available in the industry for the type of operating conditions to which the unit(s) will be subjected. Suspension, wheels, tires and other component parts shall be selected to give maximum requirements of this specification. All parts, equipment and accessories shall conform in strength, quality of material and workmanship to recognized industry standards.
- 1.3 Manufacturer's specification.
Complete specifications, published literature and photos or illustrations of unit proposed shall be furnished with proposal. Only new models in current production which are catalogued by the manufacturer and for which printed literature and specifications are available will be accepted.
- 1.4 Manufacturer's standard equipment.
All equipment and components listed as standard by the manufacturer for model proposed shall be furnished whether or not such items are detailed herein, e.g., special wrenches, tool kits, jacks – adequate to safely lift the trailer when loaded to rated capacity, etc. Optional equipment as necessary to meet the following requirements of this specification shall also be supplied.

Specifications on the following pages are written with the intent to meet all Applicable documents but the final certification to comply shall rest with the vendor and not the City of Lompoc. Should requirements as specified not comply, the manufacturer is required to refigure and revise the specifications to meet all laws, rules and regulations where it applies to items such as the ratings of axles, tires, wheels, brakes, batteries, cooling capacity, etc., and the City of

Lompoc is to be notified thereof.

Purchaser will not accept any part, component or system, which is not an established standard product of the proposing manufacturer. This means that any item or assembly which, relative to the supplying manufacturer's standard line of products, that could be described as "first of its kind", "experimental", "only one of its kind to be built", "especially modified to comply with this specification", "prototype", or any synonymous categoric descriptions, shall not be acceptable. All parts and components of the system offered and delivered must conform to the manufacturer's standard production or be off-shelf available as a standard hardware production item.

1.5 Hose and wiring routing. All lines, wires and cables shall be routed such that they are secured and protected from any present or potential source of snags, abrasions or sharp edges.

1.6 Control labeling. All operator controls shall be clearly labeled as to function and operational position(s).

1.7 License. The original dealer's Report of Sale along with a Certified Weight certificate, and California DMV REG 397 shall be furnished to the consignee at time of delivery of the vehicle(s) before payment can be made.

1.8 Warranty. The unit shall have a minimum of one (1) year warranty against defects in materials and workmanship. The warranty shall cover both parts and labor and begin at the in-service date, not delivery date. Any extended warranty packages offered for the mini digger and the trailer shall be provided.

1.9 Applicable documents and certifications:

Federal Motor Vehicle Safety Standard, Department of Transportation.

State of California Motor Vehicle Code.

State of California General Industrial Safety Orders

State of California Health and Safety Code, Motor Vehicle Pollution Control.

California Occupational Safety and Health Act (O.S.H.A.) and the E.P.A.

Society of Automotive Engineering Standards.

American Society of Mechanical Engineers (A.S.M.E.).

American National Standards Institute (A.N.S.I.)

California Air Resources Board (ARB) engine particulate matter compliance

National Highway Traffic Safety Administration (NHTSA) FMVSS-121, FMVSS-223, & FMVSS-224.

1.10 Quantities (additional), The quantity is based upon current known requirements and is subject to increase at the same terms and conditions if mutually agreeable to both parties.

TECHNICAL REQUIREMENTS – MINI DIGGER DERRICK:

The mini digger derrick shall be equal to an Altec Industries, Model DB37.

2.0 GENERAL REQUIREMENTS:

2.1 Unit weight: 8,800-lbs

2.2 Maximum lift capacity: 3800-lbs

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- 2.3 Maximum capacity at 10-feet radius: 2590-lbs
 - 2.4 Maximum pole setting sheave height: 36.7-feet and maximum sheave height with optional JIB: 44.6-feet
 - 2.5 Maximum horizontal reach from centerline of rotation: 30.2-feet
 - 2.6 Dig radius from centerline of rotation: Minimum – 10.5-feet; and Maximum – 19.5-feet
 - 2.7 Boom articulation elevation: - 6 degrees below horizontal to 75 degrees above horizontal
 - 2.8 Rotation: 360 degrees continuous rotation.
 - 2.9 Motor digger torque capacity: 2,000-foot/lbs (two speed hydraulic)
 - 2.10 Maximum driving slope: Side-by-side – 10 degrees; Front-to-back – 15 degrees
 - 2.11 Minimum travel width: 34.0-inches
 - 2.12 Minimum travel height: 8.0-feet
 - 2.13 Track extension width: 47-inches wide
 - 2.14 Track extension length: 78-inches long
 - 2.15 Ground contact pressure: 5.4 PSI
 - 2.16 Stowed travel height: 8-feet
 - 2.17 Fuel tank capacity: 6-gallons
 - 2.18 Hydraulic reservoir capacity: 17-gallons and hydraulic fluid shall be the same as other City of Lompoc Altec Aerials.
 - 2.19 Track drive: 2-speed piston motor
 - 2.20 Maximum travel speed: 100-feet/minute
 - 2.21 Cargo weight capacity: 3,000-lbs
 - 2.22 Minimum stowed unit length shall be 18-feet

 - 3.0 REQUIRED FEATURES:
 - 3.1 Steel boom flares fixed at boom tip
 - 3.2 18-inch auger, carbide teeth
 - 3.3 Winch pull line with 5,000-lbs rating
 - 3.4 User selectable scheduled maintenance cycles

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- 3.5 Insulated 46 KVA and below
 - 3.6 Track driven carrier with retractable tracks to 34-inches
 - 3.7 Pendent carrier drive controls. Proportional track drive from detached pendent
 - 3.8 Diesel Engine: 23.5 HP Kubota D902-E with direct drive pump
 - 3.9 Adjustable boom rest
 - 3.10 Tool circuit below rotation: 2-way adjustable flow up to 8-GPM @ 2,000 PSI
 - 3.11 Tool circuit above rotation: adjustable flow up to 7-GPM @ 2,000 PSI
 - 3.12 360 degree continuous rotation
 - 3.13 Hydraulic pole guides/pole claw, hydraulic tilt
 - 3.14 Pole carrier bracket
 - 3.15 Hydraulic auger release system (like the system used by Altec Industries Digger Derricks) or equal to
 - 3.16 Boom sections extend and retract hydraulically
 - 3.17 Full capacity fiberglass upper boom
 - 3.18 Kelly bar: 2-inche hex shaft with two extended pinning positions
 - 3.19 7-feet plus (+) digging depth
 - 3.20 Digger shake feature
 - 3.21 Two (2) sets of tear away type hydraulic digger hoses
 - 3.22 Capable of setting a 50-foot Class-1 Pole
 - 3.23 Onboard pole carrier: 2,000-lbs capacity, 50-foot maximum pole length (D-rings on outrigger legs)
 - 3.24 Outriggers:
 - Four (4) hydraulically operated radial outriggers including dedicated switch to operate all legs simultaneously
 - Outrigger/boom interlock system, outrigger motion alarm
 - Outrigger/Unit selector control
 - Radial outriggers, 5-inch penetration
 - Outrigger spread: 8-feet,8-inches front; 10-feet,8-inches rear; 128-inches front to rear
 - Outrigger clearance: 12-inche ground clearance
 - Outrigger pads to be provided
 - Outrigger interlocks (proximity switch) with a keyed override
 - 3.25 34-inch X 45-inch cargo deck with anchor points
 - 3.26 Front and rear 2-inche receiver hitches

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- 3.27 Steel covers with easy access to maintenance points and engine fluids
 - 3.28 Powder coat white paint (full coverage inside and out on fabricated components)
 - 3.29 Winch rope: ½-inch X 90-feet; 12-strand Puget Sound Spectra; minimum tensile strength: 22,500-lbs; average breaking strength: 30,100-lbs
 - 3.30 Swivel hook/downhaul weight: 2.5-ton rating
 - 3.31 Grounding lug conveniently located on chassis
 - 3.32 1-set Wheel chocks shall be provided
 - 3.33 Full function radio remote control to include proportional track drive
 - 3.34 Radio remote control docking station (for radio remote upper controls, ANSI compliant control interlocks)
 - 3.35 Radio remote control engine start and stop control
 - 3.36 Ability to extend and retract tracks with the outriggers stowed
 - 3.37 Standard and slow unit speed selector switch on radio remote control
 - 3.38 Single aerial platform (can be pinned on either side of bracket)
 - 3.39 39-foot platform working height
 - 3.40 300-lb platform capacity
 - 3.41 Platform cover shall be provided
 - 3.42 Platform liner shall be provided
 - 3.43 Platform/liner scuff pads shall be provided
 - 3.44 Fiberglass material handling JIB, 8-foot, (adjustable extension), 5 pinning positions
 - 3.45 Non-marking gray track tread shall be provided
 - 3.47 Altec Industries multiplexed electro/hydraulic controls system (CADi adjustable) or equal to
 - 3.48 Hydraulic pump output shall be 16.5 GPM

 - 4.0 REQUIRED SAFETY FEATURES:
 - 4.1 Boom & Auger Storage Protection System shall be provided
 - Boom stow protection (proximity switch)
 - Auger stow protection (proximity switch)
 - 4.2 Operator ground control station isolates operator from ground

- 4.3 Five (5) function hydraulic overload protection system
- 4.4 Fall protection system
- 4.5 Travel/drive tilt sensor (alarm will sound when travel stability limit has been reached)
- 4.6 Hydraulic overload protection from upper and lower controls (HOP)
- 4.7 Electronic side load protection (ESLP)
- 4.8 Load indicator gauge; system pressure gauge, and side load indicator light on lower control panel

TECHNICAL REQUIREMENTS – EQUIPMENT TRAILER:

5.0 GENERAL REQUIREMENTS:

- 5.1 14,000-lb GVWR tag-along trailer
- 5.2 2-inch X 6-inch treated pinewood and beavertail. Ramps are heavy duty, full width, split center, and spring assisted and constructed of expanded metal.
- 5.3 Additional Load capacity when the derrick is loaded: Shall be approximately 1,000-lbs at 55 mph (GVWR: 14,000-lbs)
- 5.4 Overall length: 23.9-feet
- 5.5 Deck length: 18-feet (16-feet flat deck + 2-foot beavertail)
- 5.6 Deck width: 81.25-inches
- 5.7 Deck height: 26 to 28 inches unloaded
- 5.8 Outrigger turf protection pads and pad holders shall be provided
- 5.9 Form fit Jib storage location with pins shall be provided
- 5.10 Top open tool storage box mounted at front of trailer shall be provided
- 5.11 One (1) pair of wheel chocks and storage shall be provided

6.0 FRAME CONSTRUCTION:

- 6.1 Tongue and frame construction consists of 8-inch steel C-channel
- 6.2 Cross members shall be 3-inch steel channel forward of load area and 4-inch steel channel under and behind load area
- 7.0 Headboard shall be 3-inch channel, full width of trailer
- 8.0 Decking shall be pinewood and beavertail secured to cross members with torque screws
- 9.0 Suspension: Shall be eye to eye multi-point spring with radius rod axle tracking adjustment, 14,000-lb capacity or equal

- 10.0 Axles shall be two each (2), 7,000-lb capacity with oil bath hubs or equal
- 11.0 Brakes shall be electric with integral break-away system
- 12.0 Wheels shall be 8-hole steel disc, painted white or gray over high quality primer undercoating. Successful bidder shall furnish manufacturer’s safety data sheet (MSDS) for paint used at time the work is complete and ready for delivery.
- 13.0 Tires shall be 235/80R16 and spare tire shall be provided
- 14.0 Jack shall be 10,000-lb bolt on dropleg, side crank, with spring retract of extendable jack leg
- 15.0 Hitch shall be 4 position cast steel pintle eye, 1-5/8 inch stock, 2-7/8 inch I.D.
- 16.0 Tie Downs shall be 8-each Heavy Duty D-rings, 4 per side. Tie down straps shall be provided
- 17.0 Lights shall be 12-volt DOT & ICC approved, All lights shall be LED type and flush mounted in rubber grommets. Wiring is run in flexible neoprene jacket and modular in design. 7-way plug shall be provided.
- 18.0 Paint: Trailer shall be painted White, or equal to Sherwin Williams, acrylic urethane enamel (lead free) over suitable primer. Wheel rims shall be painted industry standard gray over suitable primer. Successful bidder shall furnish manufacturer’s safety data sheet (MSDS) for paint used at time the work is complete and ready for delivery.
- 19.0 AWARD: The City of Lompoc reserves the right to make an award on any item, group of items or in the aggregate to that/lowest responsible bidder(s) whose bid(s) is/are most responsive to the needs of the City. The City reserves the right to reject any and all bids or alternate bids as the best interest of the City may require. Consideration will be given in comparing bid(s) and in awarding a contract, not only to the amount of the bid but also the kind and quality of the equipment offered, its suitability for use in the service intended, as well as the lowest ultimate cost to the City. **Time required for delivery is very important and may influence the award.**
- 20.0 During the warranty period all parts needed to replace broken, or failed parts other than those caused by normal wear, accidents or acts of others, for the cab & chassis and sweeper body will be furnished by the vendor, including freight at no cost. The city will be reimbursed at a rate no less than \$68.54 per hour for any warranty work performed by the City of Lompoc.
- 21.0 All bidders must submit Proof of Manufacturer’s General Liability Insurance – minimum of One (1) million dollars Primary and Five (5) million dollars Excess/Umbrella Liability Insurance per occurrence, please attach Certificate at time of bid. NO EXCEPTIONS



LAST ITEM

ITEM(S)	DESCRIPTION		Unit Price
1	Mini-Digger Derrick per the terms and conditions of this solicitation. Manufacturer _____ Brand _____ Model Designation _____ Year of Manufacture _____		
		Shipping	
		Sub-total	
		Sales Tax @ 7.75%	
		Total of all Charges	

Warranty Period: _____. Delivery time after receipt of order ____/days.

Do you wish your bid to be considered on an "all or none" basis: _____ yes/no

Non-California Bidders:

Are you registered with the State of California as authorized to collect California State Sales Tax? YES NO.

California Sellers Permit Registration No. _____ (if applicable)

COOPERATIVE PURCHASING: The successful bidder may agree to extend all terms and conditions to other tax-supporting agencies upon their request. These agencies will issue their own purchase order and be billed directly by supplier. Bidders agreement or disagreement must be stated on bid form and will not effect bid evaluation.

Do you agree _____/disagree _____ to extend this agreement to other government agencies.

The following discounts will be considered in award of bid:

Discount for payment of invoice within 20 days of receipt of invoice _____%.

We hereby certify that:

-This bid was not made in the interest of or on behalf of any undisclosed person, partnership, association or corporation.

-This bid is genuine and not collusion or sham; and that we did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid.

-We have not, directly or indirectly, by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the City of Lompoc, or any other bidder or anyone else interested in the proposed contract; and further,

-Did not, in any manner, directly or indirectly, seek by agreements, communications, or conference with anyone to raise or fix any overhead, profit, or cost element of this bid price, or that of anyone else.

ORIGINAL SIGNATURES (COPIES WILL NOT BE ACCEPTED).

UNSIGNED BIDS WILL NOT BE CONSIDERED.

Submission of a signed bid will be interpreted to mean that bidder has read the entire document and agrees to all of the terms and conditions set forth in all the sheets which make up this invitation.

(Please type or print)

COMPANY NAME

SIGNATURE OF AUTHORIZED REPRESENTATIVE

ADDRESS

NAME AND TITLE (PLEASE PRINT)

CITY, STATE AND ZIP CODE

E - MAIL ADDRESS

PHONE NUMBER

WEB PAGE

FAX NUMBER

DATE

GENERAL TERMS AND CONDITIONS

CITY POINT OF CONTACT Questions may be submitted, in writing and by fax to: Maria Villarreal, Buyer (805) 735-7628

ISSUANCE OF BID: This bid request creates no obligation on the part of the City and the City reserves the unconditional right, at its option, to either reject all bids or waive any irregularities or informalities therein.

BID SUBMISSION: Bids must be submitted on bid forms provided herein, completed and signed, in a sealed envelope showing on the outside of the envelope the name of bidder, bid title, and date and time of opening. Prices shall be printed in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrections printed adjacent and initialed in ink by person signing the bid. Bidders must complete and return the Compliance/Deviation column of the specification page(s) in order to be considered. All bidders must submit one (1) original and one (1) copy of their bid for consideration by the Purchasing Office and the ordering department.

MORE THAN ONE BID: More than one bid is allowed. Each bid must be in a separate sealed envelope with proper identification showing on outside of envelope.

BID VALIDITY/WITHDRAWAL: Prices shall remain valid for ninety (90) days from date of opening and be inclusive. Bids submitted may be withdrawn by written request received BEFORE the hour set for opening. No bidder may withdraw their bid after the time set for opening.

MATERIAL SAFETY DATA SHEETS: When applicable, bidders shall conform to California Labor Code, Section 6360 and Title 8 CAC, Section 339 and 5194 and submit MSDS on hazardous substances with bid.

LOWEST APPARENT BIDDER SUBMITTAL REQUIREMENTS: The lowest apparent bidder may be required to submit the following:

- a) Proof of authorized distributorship
- b) A sample or demonstration of any product/unit offered. Samples and/or demonstration must be free of expense to the City.
- c) City Business Tax number
- d) PUC permit
- e) Insurance requirements
- f) Proof of driver training on hazardous substances
- g) References

QUANTITY ADJUSTMENT: When applicable, it is mutually accepted that the quantities defined in this document reflect the approximate City requirements and may be adjusted. City may require and order or reorder more than the quantity listed here by mutual agreement with the prevailing vendor.

COMPLIANCE WITH LAWS: All bids shall comply with current federal, state and local laws relative thereto, including applicable Federal and State Occupation Safety and Health laws and that Seller will indemnify and hold the Buyer harmless for any failure to so conform.

CONTRACT LIMITATIONS: Any resulting contract shall be limited to all terms and conditions herein, including any general and special conditions and instructions, purchase order or other documents issued by the City.

NEW/UNUSED AND LATEST MODEL: Bidders shall provide pricing on new and unused items, material and/or units specified unless otherwise stated in specifications.

BRAND NAMES: Brand names are used to establish a level of quality only. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item. Bids that deviate from the specifications must be clearly defined. The City will have the sole right to determine whether an alternate is acceptable.

WARRANTIES: Bidder will fully warrant all materials and equipment for a period of not less than one (1) year from date of final acceptance by the City unless otherwise noted. All warranties, standard and extended, shall be shown on any units offered, and all costs related to the servicing of said warranties shall be clearly stated on bid form.

F.O.B. POINT AND SHIPPING CHARGES: All prices shall be quoted F.O.B. destination Lompoc, California. Any and all shipping, handling and freight charges shall be shown separately unless otherwise noted on bid form.

CANCELLATION: Any agreement resulting from an award may be canceled by either party at any time upon thirty (30) days written notice. The City may cancel any agreement WITH CAUSE within ten (10) days written notice to supplier.

LAWS GOVERNING CONTRACT: The contract shall be in accordance with the laws of the State of California and the County of Santa Barbara is the only appropriate forum for any litigation.

In the event a suit or action is instituted arising out of any contract, the prevailing party shall be entitled to receive, in addition to its cost, such sum as the court may adjudge reasonable as to attorney's fees and costs.

TAXES (FEDERAL EXCISE/SALES OR USE/LOCAL PREFERENCE): The City is exempt from Federal Excise Tax. All taxes, if applicable, shall be shown on bid form page. ALL TAXES; Sales, Use and Local Preference will be a consideration in bid evaluation.

MINORITY BUSINESS ENTERPRISES: It is the policy of the City that minority business enterprises shall have the maximum opportunity to participate in the City's bidding requirements.

EQUAL EMPLOYMENT OPPORTUNITY: It is the policy of the City to promote the full realization of equal employment opportunity.

COOPERATIVE PURCHASING: The successful bidder may agree to extend all terms and conditions to other tax-supporting agencies upon their request. These agencies will issue their own purchase order and be billed directly by supplier. Bidder's agreement or disagreement must be stated on bid form and will not effect bid evaluation.

BID PROTEST: Interested parties wishing to protest City solicitation documents may obtain a copy of Lompoc Code section 3.36.170 Procurement Protest Procedures by calling the Purchasing Office at 805-875-8000 or on the City's web site:

<http://bit.ly/ftypVE>

AWARD: Contracts shall be awarded to the bidder whose offer is determined to be the most advantageous to the City from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or for any other reason deemed by the Purchasing Manager to be in the best interests of the City and, as such, will not be determined by price alone and may not be the lowest bid especially where services are of utmost importance.

When there is more than one (1) item, the City reserves the right to award separately or as a whole. Bidders must state "all or none" on bid form. If optional items or trade-ins are requested, the City may accept or decline such items.

SELL OR ASSIGN: Contractor shall not have the right to sell, assign or transfer any obligations resulting from the award without the specific written consent of the Purchasing and Materials Manager.

REASONS FOR AUTOMATIC DISQUALIFICATION OF BIDS

Failure of bidder to fulfill all basic requirements will result in automatic bid rejection. A Letter of Bid Disqualification is sent to bidder failing to meet any of the requirements. The checklist of reasons for rejection as follows:

- Failure to sign bid document (in ink).
- Failure to ensure bid was received by City of Lompoc Purchasing Offices on or before bid opening date and time and the address specified in the bid.
- Failure to submit bid in ink (pencil is unacceptable).
- Failure to provide bid security (if required and in the form and amount specified).
- Failure to attend mandatory bidders' conference or mandatory site inspection.
- Failure to initial price alterations (in ink) for one or more items.
- Failure to provide information or other supplemental materials as specified in the RFP or bid.
- Failure to bid on all items when specifically required.

These items are self-explanatory and are applied equally and irrevocably to all vendors and their bids. Therefore, bidders must be conscientious in fulfilling all requirements in order to have their bids considered for award.

NOTE that telephone, telefacsimile, or telegraph bids will not be accepted for publicly advertised bid requirements which specify sealed bid submissions.

ENTIRE AGREEMENT Any Agreement resulting from this Bid will consist of the following documents, in order of precedence, and shall be the entire agreement between parties:

- A. Purchase Order
- B. CITY' s Invitation to Bid
- C. Attachments
- D. CONTRACTOR' s Bid



“Registered Bidder Information Sheet”

******* Bid Opening Date: 9/08/2011, 2:00 P.M.*******

To stay informed of any changes or modifications to this bid you must:

- 1. Complete this form (print or type your information).**
- 2. Fax the completed sheet to (805) 735-7628.**

(Please type or print)

COMPANY NAME

SIGNATURE OF AUTHORIZED REPRESENTATIVE

ADDRESS

AUTHORIZED REPRESENTATIVE (PLEASE PRINT)

CITY, STATE AND ZIP

TITLE

PHONE NUMBER

E-MAIL ADDRESS

FAX NUMBER

WEB PAGE

DATE